

Item	Description	Notes	Type of item
Meeting date – 15 July 2008			
Reports from Departments Required no later than 25th June 2008			
Draft terms of reference for an inquiry on residents parking schemes	To consider draft terms of reference for this inquiry	The Board on 10 th June 2008 agreed to undertake an inquiry on residents parking schemes	RP / DP
Request for Scrutiny Shadwell Parish Council	To consider a request for Scrutiny from Shadwell Parish Council on delays in getting footpaths including the Council's definitive map for inclusion as a public right of way	The Board is required to consider relevant requests for scrutiny	RFS
Meeting date – 9th September 2008			
Reports from Departments Required no later than 20th August 2008			
Session 1 of the Board's inquiry on residents parking schemes	To receive a report from the relevant departments on the current arrangements	This is the first of three sessions for this inquiry	RP / DP
Consultation on the Economic Development Strategy	To receive a report from the Director of City Development on the economic development strategy	Early consultation was requested by the City Development department on this matter at the	RP / DP
Tracking Recommendations	To consider a report on progress in implementing the previous Board's recommendations	The Board in 2007/08 agreed a number of recommendations which need following up	MSR

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Meeting date – 14 th October 2008		Reports from Departments Required no later than 24 th September 2008	
Session 2 of the Board's inquiry on residents parking schemes	To receive further information on best practice and to hear from witnesses as determined in Session 1	The purpose of this session is to look into any alternatives to the current system, in particular the suggestion that residents be allowed to fund such schemes themselves.	RP / DP
Performance Management Information	To receive performance information relating to City Development.	This information is reported on a quarterly basis	PM
Update report on the Strategic Planning Review	To receive an update report of the Director of City Development on the Strategic Planning Review	Members requested to be kept informed on progress on the Strategic Planning Review	PM / B / DP
Transport for Young People – Possible Inquiry	To consider the sustainable travel strategy considered by the Executive Board	The City Development department has advised the Executive Board in September 2008 is to consider a report on a sustainable education travel strategy and this be considered by the Scrutiny Board	D

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Meeting date – 18th November 2008		Reports from Departments Required no later than 29th October 2008	
Session 3 of the Board's Inquiry on residents parking schemes	To receive further information that may have been requested at Session 2 and to consider the Board's draft inquiry report and recommendations	The purpose of this session is to consider information requested from the last Session and the Board's draft inquiry report and recommendations.	RP / DP
Update on the review of the Planning Compliance Unit	To receive an update on the review of the Planning Compliance Unit	This report was requested by the previous Scrutiny Board and it was agreed that this be included in this Board's Work Programme	PM / B / DP
Meeting date – 16th December 2008		Reports from Departments Required no later than 26th November 2008	
Performance Management Information	To receive performance information relating to City Development.	Normal quarterly report	PM
Update on Traffic Flow and Pinch Points	To receive an update from the Director of City Development on traffic flow and pinch points	This was considered by the previous Board and this Board agreed to monitor this further	B / PM

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Meeting date – 13th January 2009		Reports from Departments Required no later than 24th December 2008	
Provision for Cyclists Across the City	To consider a report by the City Development department on the provision for cyclists across the city	The Board considered this whilst developing its work programme for 2008/09 and requested an initial report with a view to undertaking a suitable inquiry on this issue	B
Review of the Loop and major arterial routes onto it	To consider a review of the Loop following completion of modelling work undertaken on by the City Development department	The Board asked that this be included in the work programme and this is the earliest meeting when the department may be in a position to report on this matter	
Meeting date – 10th February 2009		Reports from Departments Required no later than 21st January 2009	
Performance Management Information	To receive performance information relating to City development.		PM
Meeting date – 17th March 2009		Reports from Departments Required no later than 25th February 2009	
Meeting date – 21st April 2009		Reports from Departments Required no later than 1st April 2009	
Annual Report	To approve the Board's contribution to the Scrutiny Boards Annual Report 2007/08		

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Working Groups			
Working group	Membership	Progress update	Dates of meetings

Issues Raised by the Board in June 2008 to be Included into the Work Programme

- 1. Review of the Environmental Policy and EMAS**
- 2. Review the Design Guide for the Flood Alleviation Scheme**
- 3. Students and the Leeds economy – The City development department advises that there is currently a national study being undertaken in this area and it would be appropriate to invite the two universities to participate in any inquiry the Board wishes to undertake**

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in